



Building Maintenance and Operation (BM) Form BM-5 Systems Manual

Italicized text indicates direct or partial quotes from the CALGreen Code.

CALGreen Commissioning Requirement 5.410.2.5.1 Documentation and
Training-Systems Manual

5.410.2.5.1 Systems Manual. Documentation of the operational aspects of the building shall be completed within the Systems Manual and delivered to the building owner or representative and facilities operator. The Systems Manual includes the checked elements listed below.

	System Manual Elements	Included
1.	Site information including facility description, history and current requirements	<input type="checkbox"/>
2.	Site contact information	<input type="checkbox"/>
3.	Basic operations and maintenance and troubleshooting	<input type="checkbox"/>
4.	Systems covered include major systems listed under the BOD.	<input type="checkbox"/>
5.	Site equipment inventory and maintenance notes	<input type="checkbox"/>
6.	Special inspection verifications	<input type="checkbox"/>
7.	Other resources and documentation	<input type="checkbox"/>

Owner or Owner Representative Signature

Date